



## Colorado Cemetery Records Preservation Project Outreach & Standards Working Group

### Purpose

To support the Colorado Cemetery Records Preservation Project (CCRPP) by creating a consistent, respectful, and effective outreach and documentation process for preserving cemetery records across Colorado.

### Responsibilities

- Develop Standards
  - Create statewide forms, abbreviations, and guidelines for cemetery inventories.
- Support Outreach
  - Provide tools and training for county-based volunteers approaching cemeteries and communities.
- Ensure Consistency
  - Review collected data and align practices across counties.
- Collaborate
  - Work with CHCA, historical partners, and repositories to strengthen preservation and access.

### Volunteer Skills Required

Experience in:

- Archival practices
- Genealogical research
- Local history documentation
- Community outreach and volunteer training

**We encourage representation from different counties to reflect Colorado's diverse communities.**

### Process & Communication

- Meet virtually, date/time TBD
- Share updates and resources with county volunteer teams
- Recommend improvements to the statewide searchable database
- Operate under the guidance of the Colorado Historic Cemetery Association (CHCA)

### Initial Goals

- Standardized outreach and inventory forms
- Approved list of abbreviations and metadata standards
- Outreach process guide for volunteers
- Training module for new volunteer orientation

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**Take action to protect community history – volunteer to preserve Colorado's cemetery records!**

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